



City and County of Swansea

Notice of Meeting

You are invited to attend a Meeting of the

Economy & Infrastructure Corporate Delivery Committee

At: Multi-Location Meeting - Gloucester Room, Guildhall / MS Teams

On: Thursday, 28 July 2022

Time: 2.00 pm

Chair: Councillor Philip Downing

Membership:

Councillors: C R Doyle, W G Lewis, P Lloyd, N L Matthews, P M Matthews, S J Rice, W G Thomas and T M White

Watch Online: <https://bit.ly/3PkUV2j>

Agenda

	Page No.
1 Apologies for Absence.	
2 Disclosures of Personal & Prejudicial Interests. www.swansea.gov.uk/disclosuresofinterests	
3 Minutes: To approve & sign the Minutes of the previous meeting(s) as a correct record.	1 - 3
4 Economy & Infrastructure CDC Work Programme 2022-23.	4 - 11

Next Meeting: Thursday, 22 September 2022 at 2.00 pm

A handwritten signature in cursive script that reads 'Huw Evans'.

Huw Evans
Head of Democratic Services
Thursday, 21 July 2022

Contact: Democratic Services - (01792) 636923

Agenda Item 3



City and County of Swansea

Minutes of the **Economy & Infrastructure Corporate Delivery Committee**

Multi-Location Meeting - Gloucester Room, Guildhall / MS

Teams

Thursday, 23 June 2022 at 2.00 pm

Present: Councillor P Downing (Chair) Presided

Councillor(s)

C R Doyle
P M Matthews
T M White

Councillor(s)

W G Lewis
S J Rice

Councillor(s)

P Lloyd
W G Thomas

Officer(s)

Scott Dummett
Phil Holmes
Samantha Woon

Lead Lawyer
Head of Planning & City Regeneration
Democratic Services Officer

Also Present:

Councillor R Francis-Davies, Cabinet Member for Investment, Regeneration and Tourism

Apologies for Absence

Councillor(s): N L Matthews, A S Lewis and M Wade.

4 Disclosures of Personal & Prejudicial Interests.

In accordance with the Code of Conduct adopted by the City & County of Swansea, no interests were declared.

5 Minutes.

Resolved that the Minutes of the People Policy Development Committee held on 17 March, 2022 and 24 May, 2022 be approved and signed as a correct record.

6 Terms of Reference (for information).

Noted.

7 Transforming our Economy & Infrastructure - Status Report.

The Head of Planning & City Regeneration submitted a report updating the Committee on recent progress with regard to the Corporate Well-Being Objectives – 'Transforming our Economy & Infrastructure'.

Members' noted the background, delivering longer term economic recovery and delivering economy and infrastructure programmes and projects.

In response to Member questions, the Head of Planning & City Regeneration stated that:

- 1) The REDP has recently been adopted by Council and the Joint Committee so there are no immediate plans to undertake a review. The plan is a 'live' document which can be responsive and flexible.
- 2) The plan reflects projects involving major investors.

Resolved that:

- 1) The update report be noted.
- 2) A forward plan of activity for 2022-2023 be developed to align with the delivery of the Corporate Well-Being Objective.

8 Work Plan Discussion.

Members' discussed potential items for inclusion in the Work Plan 2022-23:

- 1) Hydro Sites.
- 2) Bay Strategy.
- 3) Regional Economic Recovery Plan and whether there was a plan specific to Swansea.
- 4) EV Farm/Charging Networks.
- 5) Green Fleet/Grey Fleet.
- 6) More Homes & Decarbonisation.
- 7) Empty Properties.
- 8) Use of LED for street lighting.
- 9) City Deal.
- 10) Shared work spaces.
- 11) Zero waste economy.

The Chair stated that some items may be the responsibility of another CDC's and it was important to avoid duplication.

Resolved that the Chair discuss the potential items further with relevant Officers and Cabinet Members.

9 Date & Time of Meetings.

The dates and times of future meetings were noted.

The meeting ended at 2.33 pm

Chair

Agenda Item 4



Report of Interim Director of Place

Economy & Infrastructure Corporate Delivery Committee - 28 July 2022

Economy & Infrastructure CDC Work Programme 2022-23

Purpose:	To provide the Economy & Infrastructure Corporate Delivery Committee, with a draft outline of their work programme for 2022-23 and what they seek to achieve in terms of policy objectives.
Report Author:	Phil Holmes
Finance Officer:	Ben Smith
Legal Officer:	Scott Dummett
Access to Services Officer:	Rhian Miller
For Information	

1. Introduction

- 1.1 The purpose of the Corporate Delivery Committees (**CDCs**) is to develop policies or policy direction for consideration and adoption by Cabinet and / or Council as appropriate.
- 1.2 CDCs are free to choose any items for inclusion within their work programme in line with their terms of reference, but these should be aligned to the Council's Policy Commitments and Corporate Priorities. The Council adopted a new Policy Commitment statement and approved a refreshed Corporate Plan on the 7 July 2022.
- 1.3 CDCs should ensure that each individual work programmes contains a manageable number of items that have been prioritised in consultation

with the relevant Cabinet Member(s) and with input from Corporate Directors.

- 1.4 Each individual work programme item must have a clearly defined output, such as a specific policy, that is deliverable within a realistic timescale given the available resources. When developing their work plans, CDCs should clearly map out the process and resources required for the development of new policies.
- 1.5 CDCs should seek to avoid any overlap with Scrutiny. They should seek to develop and deliver draft policies for adoption at Cabinet or Council and provide written reports with clear outputs. Verbal reports will not be permitted.

2. Work Programme for Economy & Infrastructure CDC

2.1 Following a discussion between the Director of Place and Cabinet Member(s), the priorities outlined below, have been identified as draft items for the Economy & Infrastructure CDC for the work programme 2022-23, subject to the approval or amendment of the CDC. The table below also records: the anticipated outputs and outcome from each work plan item; the policy commitment that each CDC work plan item helps deliver; the corporate priority that each CDC work plan item is aligned to.

CDC Work Plan item (& Lead Officers)	Required output, e.g. policy	Intended outcome	Policy Commitment	Corporate priority
Phase One Work Plan				
Local Economic Development Plan (Phil Holmes & Paul Relf)	The Regional Economic Development Plan is now in place. A complementary local economic plan is now required to identify local priorities including supporting entrepreneurs and growing local business	New policy		

Swansea Residents Rewards (Sarah Lackenby)	Policy approach to residents' rewards scheme	New Policy	Regeneration, Attractions	Transforming our economy and infrastructure
Swansea Bay Strategy (Geoff Bacon)	Policy approach to Swansea Bay developments and enhancements.	New Strategy		
Provision of parking spaces and public highway access (Stuart Davies)	Policy approach to parking spaces and public highway access	New Policy		
Tawe River Corridor Strategy (Phil Holmes & Paul Relf)	New River Corridor Strategy to inform development and conservation proposals	New Strategy		
Phase Two Work Plan				
Destination Management Plan/Policy (Tracey McNulty)	Developing our policy approach to promoting Swansea as a destination	New Policy		
Highways Asset Management Plan (Stuart Davies)	Policy approach to maintenance and improvement of our highways asset	New Plan		
Evening / Night time	Developing our policy approach to	New policy		

Economy Policy Phil Holmes & Lisa Wells)	promoting Swansea as a vibrant night time destination, bringing investment to the city			
Traffic Calming speed control (Stuart Davies)	Policy linked to road safety work and improvements	New Policy		

3. Integrated Assessment Implications

3.1 The Council is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.
- Deliver better outcomes for those people who experience socioeconomic disadvantage.
- Consider opportunities for people to use the Welsh language
Treat the Welsh language no less favourably than English.
- Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

3.2 The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the social, economic, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the 'well-being goals'.

- 3.3 Our Integrated Impact Assessment (IIA) process ensures we have paid due regard to the above. It also takes into account other key issues and priorities, such as poverty and social exclusion, community cohesion, carers, the United Nations Convention on the Rights of the Child (UNCRC) and Welsh language.
- 3.4 An IIA screening has been undertaken (Appendix A). The screening identified low impacts. Items within the work plan will be subject to their own IIA.

4. Financial Implications

- 4.1 Whilst there are no direct implications from the CDC work plan, the recommendations and proposals when they come through to Cabinet and/or Council, will likely have substantial costs and those will need to be accommodated within overall budgets, both revenue and capital, ultimately set by Council.

5. Legal Implications

- 5.1 There are no legal implications.

Background papers: None

Appendix A: IIA Screening

Appendix A - Integrated Impact Assessment Screening Form

Please ensure that you refer to the Screening Form Guidance while completing this form.

Which service area and directorate are you from?

Service Area: Place

Directorate: Place

Q1 (a) What are you screening for relevance?

- New and revised policies, practices or procedures
- Service review, re-organisation or service changes/reductions, which affect the wider community, service users and/or staff
- Efficiency or saving proposals
- Setting budget allocations for new financial year and strategic financial planning
- New project proposals affecting staff, communities or accessibility to the built environment, e.g., new construction work or adaptations to existing buildings, moving to on-line services, changing location
- Large Scale Public Events
- Local implementation of National Strategy/Plans/Legislation
- Strategic directive and intent, including those developed at Regional Partnership Boards and Public Services Board, which impact on a public bodies functions
- Medium to long term plans (for example, corporate plans, development plans, service delivery and improvement plans)
- Setting objectives (for example, well-being objectives, equality objectives, Welsh language strategy)
- Major procurement and commissioning decisions
- Decisions that affect the ability (including external partners) to offer Welsh language opportunities and services

(b) Please name and fully describe initiative here:

Draft workplan for “Transforming our Economy & Infrastructure” CDC consideration.

Q2 What is the potential impact on the following: the impacts below could be positive (+) or negative (-)

	High Impact		Medium Impact		Low Impact		Needs further investigation
	+	-	+	-	+	-	
Children/young people (0-18)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Older people (50+)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Any other age group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Future Generations (yet to be born)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Disability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Race (including refugees)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Asylum seekers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gypsies & travellers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Religion or (non-)belief	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sex	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sexual Orientation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gender reassignment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Welsh Language	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Poverty/social exclusion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carers (inc. young carers)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community cohesion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marriage & civil partnership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pregnancy and maternity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Appendix A - Integrated Impact Assessment Screening Form

- Q3** What involvement has taken place/will you undertake e.g. engagement/consultation/co-productive approaches?
Please provide details below – either of your activities or your reasons for not undertaking involvement

The report proposes a draft work plan for the CDC's consideration.

- Q4** Have you considered the Well-being of Future Generations Act (Wales) 2015 in the development of this initiative:

- a) Overall does the initiative support our Corporate Plan's Well-being Objectives when considered together?
Yes x No
- b) Does the initiative consider maximising contribution to each of the seven national well-being goals?
Yes x No
- c) Does the initiative apply each of the five ways of working?
Yes x No
- d) Does the initiative meet the needs of the present without compromising the ability of future generations to meet their own needs?
Yes x No

-
- Q5** What is the potential risk of the initiative? (*Consider the following impacts – equality, socio-economic, environmental, cultural, legal, financial, political, media, public perception etc...*)

High risk

Medium risk

Low risk
x

-
- Q6** Will this initiative have an impact (however minor) on any other Council service?

Yes x No If yes, please provide details below

-
- Q7** What is the cumulative impact of this proposal on people and/or communities when considering all the impacts identified within the screening and any other key decisions affecting similar groups/ service users made by the organisation?

(You may need to discuss this with your Service Head or Cabinet Member to consider more widely if this proposal will affect certain groups/ communities more adversely because of other decisions the organisation is making. For example, financial impact/poverty, withdrawal of multiple services and whether this is disadvantaging the same groups, e.g., disabled people, older people, single parents (who are mainly women), etc.)

Low Impact.

Appendix A - Integrated Impact Assessment Screening Form

Outcome of Screening

Q8 Please describe the outcome of your screening below:

- **Summary of impacts identified and mitigation needed (Q2)**
- **Summary of involvement (Q3)**
- **WFG considerations (Q4)**
- **Any risks identified (Q5)**
- **Cumulative impact (Q7)**

Subject to agreement of the work plan, future reports on substantive items will be screened.

(NB: This summary paragraph should be used in the relevant section of corporate report)

Full IIA to be completed

Do not complete IIA – please ensure you have provided the relevant information above to support this outcome

NB: Please email this completed form to the Access to Services Team for agreement before obtaining approval from your Head of Service. Head of Service approval is only required via email.

Screening completed by:
Name: Phil Holmes
Job title: HoP&CR
Date: 14.7.22
Approval by Head of Service:
Name: N/A
Position:
Date:

Please return the completed form to accesstoservices@swansea.gov.uk